**Emergency Preparedness Information**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Student ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) is a student currently enrolled in your building. He/She has been identified as a student with a visual impairment by the Vision Department and will require special consideration during Emergency Preparedness drills and incidents. The following information should be shared with all pertinent members of your building staff, to include, but not limited to: Principal, Assistant Principal, School Nurse, School Office Personnel, Student’s Classroom Teacher(s) (including all “Specials”, Study Halls, or School-Day activities) and any Extra-curricular Activity Sponsors in which the student participates.

**STUDENT NEEDS (AT A MINIMUM):**

* Student requires direct adult intervention to personally lead the student to the designated location and to ensure safety throughout the transition.
  + Sighted Guide technique should be used with the student
  + Student should secure cane with him/her
  + Responsible adult should remain in constant contact with the student throughout
  + \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  + \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Student requires direct supervision by an adult, but can use peer intervention during the transition. Responsible adult should ensure safety throughout transition.
  + Sighted Guide technique should be used with the student
  + Student should secure cane with him/her
  + Responsible adult should remain in the direct proximity of the student overseeing transition
  + \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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* Student can complete transitions with peers; however, a responsible adult should be responsible for general oversight of transition.
  + Responsible adult should ensure students safe departure and arrival at the designated meeting location
  + \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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**IMPORTANT:** *The “Responsible Adult” should be a staff member designated PRIOR to all drills with the School Office as well as PREVIOUSLY introduced to the Student in order to alleviate anxieties experienced by a visually impaired student during Emergency exercises and incidents.*